

OPEN MEETING

REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION SECURITY AND COMMUNITY ACCESS COMMITTEE

Wednesday, June 28, 2023 – 1:30 p.m. – 4:30 p.m. Hybrid Model Meeting in Board Room

NOTICE OF MEETING AND AGENDA

1.	Call to Order	Juanita Skillman
2.	Acknowledgment of Media	Juanita Skillman
3.	Approval of the Agenda	Juanita Skillman
4.	Approval of Meeting Report	Juanita Skillman
5.	Chair's Remarks	Juanita Skillman
6.	Member Comments (Items Not on the Agenda)	Juanita Skillman

Reports:

7. Disaster Preparedness Task Force Report	Eric Nuñez
8. RV Lot and Supervisor Foot Patrol Update	Eric Nuñez
9. Security Statistics	Eric Nuñez
10. Noteworthy Incidents	Eric Nuñez

<u>Items for Discussion and Consideration</u>

11. Gate 12 Access Update	Eric Nuñez
12. Flashing Stop Signs Pilot Update	Eric Nuñez
13. Gate Arms Appearance Update	Eric Nuñez
14. Neighborhood Watch Information	Eric Nuñez
15. Assessment of Community Crosswalks	Eric Nuñez
16. Stop Signs Staff Report at Via Mendoza / Ave. Sevilla	Eric Nuñez
17. FireAvert Pilot Update Staff Report	Eric Nuñez

<u>Items for Future Agendas:</u>

18. To Be Determined

Concluding Business:

- 19. Committee Member Comments
- 20. Date of Next Meeting Wednesday August 23, 2023 at 1:30 p.m.
- 21. Adjournment



REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS SECURITY AND COMMUNITY ACCESS COMMITTEE

The Hybrid Model Meeting of the Security and Community Access Committee was held on Wednesday, April 26th, 2023 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Chair: Juanita Skillman, Maggie Blackwell, SK Park, Sue Stephens, Gan Mukhopadhyay

MEMBERS ABSENT: Cash Achrekar (No Notice Given)

OTHERS PRESENT: Elsie Addington, Mike Epstein

STAFF PRESENT: Eric Nuñez, Cody DeLeon, Carmen Aguilar

CALL TO ORDER

Juanita Skillman, Chair, called the meeting to order at 1:31 p.m.

ACKNOWLEDGEMENT OF PRESS

Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda without requested changes.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the February 27th, 2023 meeting report.

CHAIRMAN'S REMARKS

Chair Skillman shared her condolences regarding the passing of former Chair Don Tibbetts. Skillman stated she has big shoes to fill. Chair Skillman shared expectations of respect and order from audience and members for todays and future SCAC meetings moving forward.

MEMBER COMMENTS

Multiple members made comments and asked questions.

Topics included:

- 1. Update on camera quality in RV lots to be able to read license plates and identify trespassers.
- 2. Dangers with lack of or fading crosswalk paint at some intersections throughout the community posing safety hazard, cracked sidewalks and asphalt at intersections also posing a safety risk for residents crossing.

RESPONSE TO MEMBER COMMENTS

Chair Skillman directed speakers to the appropriate agenda item number pertaining to their questions/concerns to be addressed.

REPORTS

Disaster Preparedness Task Force Report

Staff Officer Nuñez discussed the meeting report provided in the packet from the DPTF meeting in March. Staff Officer Nuñez announced that the Disaster prep office at the community center is going to be closed down and used by another department. Disaster preparedness information and supplies will now be brought to the people during events either held by Laguna Woods Village or by the Security Department. Currently the DPTF team is still working on scheduling training events with OCFA. The DPTF Coordinator now has an office space at the new security location next to the LWCC.

Members and Chair made comments:

- Backup generator needed at CH3 (Performing Arts Center) where events hold up to 800 people
- Chair Skillman's big concern is that CH3 PAC lights going out would cause safety hazard with people trying to exit, especially having to go down stairs in the dark
- CH coordinator requested water and electrical shut off training for clubhouse coordinators at CH3 for safety in an emergency situation
- Quantity of backup generators

Staff Officer Nuñez response:

There are currently backup generators located at CH1, CH5, LWCC, warehouse, radio tower, broadband building, and Mutual 50 Towers. Currently there is a limited amount of portable backup generators. Staff Officer Nuñez will look into acquiring more.

RV UPDATE

Staff Officer Nuñez noted that there are only nine on the waiting list as one spot was filled this morning (April 26th, 2023) leaving only thirty-six vacancies in the lots to date. Chief Nuñez also responded to members concerns over camera quality by stating that better cameras in key spots would have helped identify suspects and plates in previous RV theft cases. However, this year's budget may not permit those upgrades.

Chair Skillman intervened to explain the lengthy budget process to the members as to urge the members to exercise patience with said requests.

NOTEWORTHY INCIDENTS

Staff Officer Nuñez shed light on the great job security did collaborating with Station 18 on locating a missing child within an hour of the initial call on April 7th, 2023.

Staff Officer Nuñez also spoke on three traffic collisions that took place:

- 1. DUI outside the community where subject crossed the median and multiple lanes of traffic before colliding with the GRF exterior wall between Gate #7 and #9 causing a 10ft breach in the wall. Subject was transported to hospital for medical care.
- 2. Non-resident lost control of their vehicle with a pregnant passenger on Paseo De Valencia/Los Alisos Blvd breaching the GRF perimeter wall. Fortunately, no injuries were sustained.
- Resident lost control of their vehicle while making a U-turn to exit gate #9 and struck a gate ambassadors' parked vehicle and then hit the gate causing damage to both. No injuries were sustained

Staff Officer Nuñez brought up these traffic accidents to encourage residents and members to always mind their surroundings.

SECURITY STATISTICS

Staff Officer Nuñez explained the statistics provided within the agenda packet. Members made comments and asked questions.

Chair Skillman wanted to know, of the 54 deaths within the community, how many were suicides.

Staff Officer Nuñez responded to a members' comment about an officer bike patrol program GRF used to have. Nuñez agreed that it was and could again be a beneficial program to start back up. Staff Officer Nuñez will look into how the program was conducted back then as it may not be feasible today.

ITEMS FOR DISCUSSION AND CONSIDERATION

GATE 12 UPDATE

Staff Officer Nuñez discussed most recent gate 12 updates using his PowerPoint slides, technological updates included:

- Gate 12 kiosk was delivered and prepped for installation
- Gate 12 guest access dropdown menu option has been added
- o Hand-held QR reader to scan guest passes
- o Increased patrols around gate 12 as a gate running deterring during rush hours

FLASHING STOP SIGN CONCERNS

Staff Officer Nuñez discussed his PowerPoint presentation showing statistics regarding safety concerns over the flashing stop signs. Discussion only, nothing to be voted on. Information involved:

- Benefits they provide to Laguna Woods Village
- Pilot flashing stop sign location reasoning
- Light pollution concerns
- Addressed epileptic seizure concerns

ITEMS FOR FUTURE AGENDA

- 1. Gate arms appearance
- 2. Cross walk damage and repainting assessment
- 3. Neighborhood watch

CONCLUDING BUSINESS

DATE OF NEXT MEETING

The next meeting will be held on Wednesday June 28th, 2023 at 1:30 p.m.

ADJOURNMENT

There being no further business to come before the Committee, Chair Skillman adjourned the meeting at 3:54 p.m.

Juanita Skillman	
Chair: Juanita Skillman	

Signature: Juan May 8, 2023 23:16 PDT)

Email: juanitaskillman@aol.com

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REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER PREPAREDNESS TASK FORCE

Tuesday, June 5, 2023 at 9:30 AM

HYBRID MEETING

MEMBERS PRESENT: Eric R. Nuñez (Chair), Gan Mukhapadhyay, Sue Stephens, Moon Yun, Elsie Addington (GRF Alternate), Anthony Liberatore, S.K. Park

MEMBERS ABSENT: Juanita Skillman (Excused), Cash Achrekar (Unexcused)

ADVISORS PRESENT: Rick Kopps (Towers Resident)

OTHERS PRESENT: Grace Stencel, Sandy Benson

STAFF PRESENT: Cody DeLeon, Edward Green, Carmen Aguilar

THE MEETING WAS CALLED TO ORDER: 9:36 a.m.

ACKNOWLEDGEMENT OF THE PRESS: None present

APPROVAL OF THE AGENDA: By consensus, the agenda was approved.

APPROVAL OF MEETING REPORT: By consensus, the meeting report was approved.

CHAIRS REMARKS: Chair Nuñez began his remarks by thanking the rest of the board as well as the audience for their understanding in the change of date for this meeting. Thanked Edward Green for attending club events and running the clubhouse coordinator meetings. Chair Nuñez plans to report out more of Edward Greens activities.

MEMBER COMMENTS: Members made comments and asked questions. Topics included:

- Radio tower antenna concerns
- New ham radio base units do not have antennas attached to roofs of clubhouses
- Disaster plan needing update
- Clubhouse emergency plan needing to be updated

REPORTS

RADIO & COMMUNICATIONS: Chair Nuñez was unaware of the ham radios lacking antennas. Antennas are purchased, just not installed. Director Mukhapadhyay believes we need emergency drills and better preparedness moving forward.

OFFICE MANAGER/ADVISOR: Chair Nuñez discussed the disaster preparedness office being shut down and remaining inventory moved to the third floor.

RECRUITMENT / RETENTION / TRAINING: Director Addington requested that EOP manuals be easier to find on the website. Good neighbor captains have not had training in years. Clubhouse coordinator and good neighbor captain's database needs audit/update.

GRF BOARD: Director Addington did not have anything to report.

UNITED BOARD: Director Liberatore did not have anything to report on United Mutual. Wanted to know if there was a 'to do list' for residents in the event of a disaster prior to EMT arrival.

Chair Nuñez reminded everyone that we are not first responders and to keep expectations within the scope of our actual capabilities to manage disasters. Our job is information gathering for the first responders when they arrive. Providing food and medical supplies to 18,000 residents is not feasible.

THIRD BOARD: Director Park did not have anything to report. Director Park asked members "In the event of a disaster right now would we have radio functionality?" Short answer: Yes

TOWERS: Advisor Rick Kopps discussed his 'neighbors checking on neighbors' program. Goals of having OCFA perform a demonstration at the towers. Advisor Kopps would also like reminders to go out to disaster preparedness volunteers on meeting dates and times.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson updated the pet evacuation manual. Saddleback Memorial Care purchased 1,000 'file of life' information pouches. Firefighters are grateful for 'file of life' information when addressing emergencies.

DISCUSSIONS AND CONSIDERATIONS

BACKUP GENERATOR PLANS: Chair Nuñez discussed the replacement generator ordered for clubhouse 1 and general services is looking into what needs to be lit up at clubhouse 3 in order to maintain safety in the event of an emergency. Chair Nuñez reminded the committee that generators are not meant to keep everything running but are used to keep the essential utilities running. The rest of the clubhouses will be evaluated for backup power needs by general services.

DPTF OFFICE MOVE: Chair Nuñez stated that his operations manager is working with the carpentry department to allocate disaster preparedness supplies to the third floor of the community center. The Chair also mentioned Edward Green is now able to work part time out of the new security office. His days and hours will be posted once confirmed.

DISCUSS PLANS FOR DISASTER PREPAREDNESS: Edward Green thanked the members for their patience and discussed his plans moving forward. Topics included:

- Shelter in place due to realities of a real disaster
- Conducting age appropriate training

- 10-15-minute interview on channel 6
- Training and exercises for experience (proper food storage, evacuation practice, proper fire extinguisher usage)

Members asked questions and made comments, topics included:

- Need accessible evacuation plans at clubhouses
- Clubhouse coordinators will assist those who arrive at the clubhouse, who cannot shelter in place, or who need additional attention
- Staff changes should not affect evacuation/emergency plan for clubhouses
- Educational field day event being held on June 24, 2023 at par 3 golf course

ITEMS FOR FUTURE AGENDAS

- 1. Status on updating/accessibility of the disaster plan: booklet / multiple languages / QR code
- 2. OCFA and OCSD representatives (Tentative)
- 3. Update on antenna installation

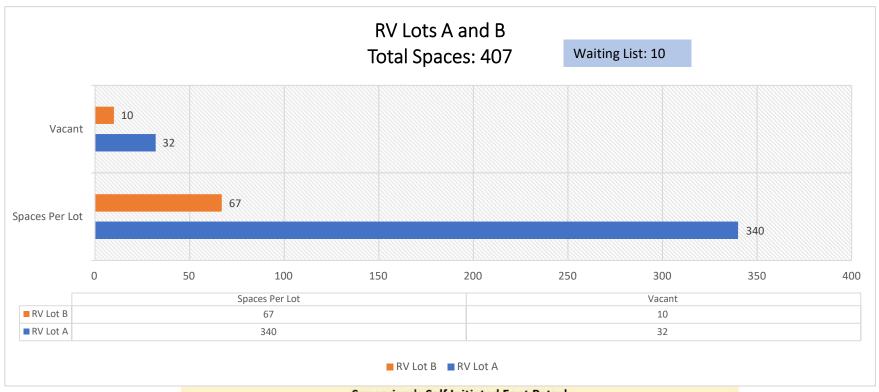
MEMBER COMMENTS: Multiple members made comments. Director Addington thanked staff and volunteers for their hard work. Director Stephens apologized for being unable to attend in person

NEXT MEETING: (Tentative) July 25, 2023 at 9:30 a.m.

ADJOURNMENT: 11:51 a.m.

SUBMITTED BY:

Chair Numez



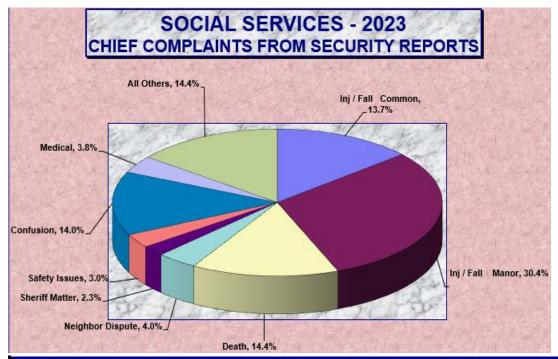


LAST 60 DAYS- Notices of Violation Issued													
VIOLATIONS	PHASE 1		PHASE 2		PHASE 3		PHASE 4		PHASE 5		GRF		TOTALS
MOVING VIOLATIONS													
601 SPEEDING (+11-15MPH)	9		0		13		0		2		4		28
602 SPEEDING (+16MPH)	2		0		2		0		0		1		5
610 STOP SIGN	24		36		22		2		18		18		120
660 UNLICENSED DRIVER	1		3		1		1		2		5		13
0680 RECKLESS DRIVING	0		0		0		0		0		0		0
SUB-TOTAL	36		39		38		3		22		28		166
				P/	ARKING \	/IOL	ATIONS						
700 NO PARKING	3		0		1		0		0		0		4
720 LIMITED PARKING	1		1		0		0		0		0		2
725 EXP REG	11		1		0		0		2		0		14
727 NO DECAL/OPP	2		3		0		1		0		0		6
810 / 811 HANDICAPPED	0		0		1		0		0		0		1
730 OTHER PARKING VIOLATIONS	11		1		9		1		0		2		24
860 / 870 RV VIOLATIONS	0		0		0		0		0		2		2
SUB-TOTAL	28		6		11		2		2		4		53

	M	lay 1st-	June	19th, 2	023 C	range	Count	y Sher	iff's De	partme	ent		
VIOLATIONS	PHASE 1		PHASE 2		PHASE 3		PHASE 4		PHASE 5		GRF		TOTALS
CRIMES REPORTED TO OCSD													
BURGLARY	0		0		0		0		0		0		0
DISTURBANCE	0		0		0		0		0		0		0
FRAUD	4		1		2		0		1		0		8
MALICIOUS MISCHIEF	1		0		0		0		0		0		1
GRAND THEFT	0		0		0		0		0		0		0
AUTO THEFT	0		0		0		0		0		0		0
PETTY THEFT	2		0		1		0		0		0		3
TRESPASSING	0		0		0		0		0		0		0
SUB-TOTAL	7		1		3		0		1		0		12
		TI	RAFFIC (COLLISIC	NS REP	ORTED II	N LAGUN	A WOOD	S VILLA	GE			
HIT AND RUN ACCIDENT	2		1		0		0		2		4		9
NON-INJURY ACCIDENT	5		0		2		0		0		10		17
INJURY ACCIDENT	1		0		0		0		0		0		1
FATALITY ACCIDENT	0		0		0		0		0		0		0
OUTSIDE COLLISION	0		0		0		0		0		1		1
SUB-TOTAL	8		1		2		0		2		15		28
TOTALS	15		2		5		0		3		15		40

Compliance Division

Allegations	Jan	Feb	Mar
Abandoned Vehicle:	16	11	12
Alteration Maintenance:	28	25	22
Alteration Standards:	58	59	70
Animal Nuisance:	57	45	43
Balcony Clutter:	36	36	35
Breezeway Clutter:	58	61	62
Caregiver Policy:	2	3	2
Carport Clutter:	76	63	71
Common Area Clutter:	83	84	94
Delinquencies:	47	102	107
Equestrian Center:	0	0	0
Estate Sales:	0	0	0
Events:	0	0	0
Garden Center Violations:	6	0	0
Gate Clearance:	2	6	0
Golf Course Violation:	0	0	0
Illegal Business:	0	0	0
Illegal Occupancy:	50	49	60
Interior Clutter:	22	20	21
Landscape:	71	65	75
Maintenance:	35	38	42
Nuisance:	44	30	36
Other:	3	3	5
Patio Clutter:	38	36	47
Real Estate Signage:	8	10	7
Recreation Policy:	0	0	0
RV Violation:	3	3	2
Short Term Rentals:	0	0	0
Smoking Policy:	5	7	7
Traffic Rules:	9	4	4
Vehicle Oil:	2	3	2
Total:	759	763	826





Chief Complaints 2023

MONTH	Inj / Fall Common	lnj / Fall Manor	Death	Neighbor Dispute	Sheriff Matter	Safety Issues	Confusion	Medical	All Others	TOTAL
Jan	21	34	20	3	5	3	19	2	18	125
Feb	10	31	20	3	1	3	11	3	13	95
Mar	14	40	14	6	4	5	18	7	20	128
Apr	17	20	11	1	1	1	9	4	11	75
May	10	35	11	8	1	4	17	4	14	104
Jun										0
Jul										0
Aug										0
Sep										0
Oct										0
Nov										0
Dec										0
Total	72	160	76	21	12	16	74	20	76	527
	13.7%	30.4%	14.4%	4.0%	2.3%	3.0%	14.0%	3.8%	14.4%	



Chief Complaints from Incident Reports - April, 2023

		/ Fall		Neighbor	Sheriff	Safety			All	
DATE	Common	In Manor	Death	Dispute	Matter	Issues	Confusion	Medical	Others	TOTAL
4/3		2					2		1	5
4/4										0
4/5	1								1	2
4/6	2	1	1			1			1	6
4/7	1	3	1	1						6
4/10										0
4/11		2	1							3
4/12		1					1		2	4
4/13	2 3	1							1	4
4/14	3	3	3		1		2	1		13
4/17		2					4	1	4	3
4/18	4		4				1		1	6
4/19	1		1						1	2
4/20	2	0					4	1	1	2
4/21	2	2	1				1	1	1	8
4/24	'		1						1	2
4/25 4/26									I	0
4/20		2								2
4/27		1	1				2			4
	17	ı	11	1	1	1		1	11	75
Total	17	20		1		1	9	4		75



Chief Complaints from Incident Reports - May, 2023

	Iniurv	/ Fall		Neighbor	Sheriff	Safety			All	
DATE	Common	In Manor	Death	Dispute	Matter	Issues	Confusion	Medical	Others	TOTAL
5/1		2	2				1		1	6
5/2		1		1			1		2	5
5/3		1	1						1	3
5/4		6	1				2		1	10
5/5										0
5/8		1						1		2
5/9		1		2			1			4
5/10	1									1
5/11		2								2
5/12	3					1	1		3	11
5/15		1		1			2		1	5
5/16		1								1
5/17		1	1						1	3
5/18	2	2	1					1		6
5/19		8	1			1	2			12
5/22	1			_		_		1		2
5/23	1	1		1		1	1			5
5/24	_	1		_						1
5/25	1	1	1	1		_				4
5/26		2	2	1	1	1	4	1	3	15
5/29										0
5/30			1	1			1		1	4
5/31	1						1			2
Total	10	35	11	8	1	4	17	4	14	104



STAFF REPORT

DATE: June 28, 2023

FOR: Security & Community Access Committee SUBJECT: Fire Avert Device Pilot Program Results

RECOMMENDATION

Review and provide Staff with input and direction.

BACKGROUND

Since January 2014 to July 2018, a 55-month period, there have been 58 documented kitchen fires or kitchen related smoke incidents in Laguna Woods Village requiring a response by the Orange County Fire Authority. The below chart identifies the appliance, type of event, and location of resident when the incident occurred:

Mutual	Incidents	Stove	Oven	Eiro	Smoko	False	Resident	Resident	Not		
Mutuai	incluents	Stove	Oven	File Silloke		Oven Fire Smoke		Alarm	in Kitchen	In Manor	Home
Third	35	28	7	14	21	2	7	16	12		
United	19	16	3	7	12	2	2	9	8		
50	4	3	1	1	3	1	1	2	1		
Totals	58	47	11	22	36	5	10	27	21		

Of the 58 kitchen incidents, 46% of the residents had left the stove unattended and 36% had left the residence with the stove or oven on. Only 17% of the residents were actually in the kitchen when the incident occurred. In review of each incident, the leading causes of fire/smoke were attributed to unattended food cooking on the stove and/or placing perishable items (plastic, cardboard, towels, etc.) on a hot stove. Damage ranged from minor smoke to complete destruction of the kitchen and nearby rooms.

National statistics indicate that kitchen fires are the number one cause of fires in a residence. Stoves or cook-tops account for almost three of every five fires involving cooking equipment. Unattended cooking is a contributing factor in 33% of home fires related to cooking equipment, 49% of the associated deaths and 46% of the associated injuries. The most alarming statistic is that adults aged 65 or over face a higher risk of a cooking fire death than any other age group.

DISCUSSION

In May 2018, members of the Disaster Preparedness Task Force and Staff met with the developer of a kitchen fire prevention device called FireAvert. This product is connected to the power cord of a kitchen oven/stove appliance and through smoke alarm sound detection, FireAvert turns off the power to the stove and oven, immediately turning off the cooking appliance. FireAvert will only respond to the unique sound of the smoke detector inside the manor. After installation, it syncs with the sound signature of the smoke detector to ensure that there are no false alarms. In addition, FireAvert has a 1-minute delay in shutting off the appliance

Golden Rain Foundation of Laguna Woods **Fire Avert Device Pilot Program Results** June 28, 2023 Page 2

to provide maximum reliability and minimal cooking disruptions due to burning food and/or smoke that may occur during normal cooking activities.

The early signs of any fire are smoke, and smoke sets off a smoke detector which in turn triggers FireAvert to shut off the power to the stove whether the resident is present or not. If activated, the FireAvert and stove can be reset by flipping the breaker in the electric panel off and back on again. The device is nearly maintenance free with no batteries.

In August 2018, the Security & Community Access Committee approved Staff to conduct a pilot project that consisted of purchasing five (5) FireAvert devices to allow Staff to evaluate its performance and use in the Village.

Over a 21-month period, five (5) FireAvert devices were installed into selected units that didn't have a hardwired appliance and were plugged directly into the wall. It took an average of approximately 15 minutes to install and test the devices.

During the pilot project, two (2) incidents occurred that activated the FireAvert device. In both these incidents, the residents left the stove top unattended as the food became overcooked. The smoke activated the smoke detector that subsequently activated the FireAvert device. The shutoff the stove-top appliance prevented a fire and any subsequently damage.

FireAvert relies upon a functioning smoke detector. Since FireAvert is synced to the sound of the smoke detector, it will not trigger a shutoff without the sound of the alarm. If the smoke detector has become inoperable or the batteries are dead, FireAvert will not operate as designed. A secondary drawback is that based upon the type and location of the stove, the FireAvert may prevent the stove from being positioned flush with the kitchen wall. The FireAvert device measures 7 ½ inches tall, 3 ½ inches wide, and 2 ¼ inches deep. However, at an increase cost of \$45, a modification can be made to keep the appliance flush with the kitchen wall.

Although the basic FireAvert device plugs into a three (3) or four (4) prong 220-volt outlet, nearly all mutual stoves are hardwired and would require an electrician to install them.

Village kitchen fire statistics are on par with the national figures and seniors are at a greater risk than any other age group. Although a smoke detector is the traditional method of alarming residents of smoke and potential fire, FireAvert adds another layer of safety to the community.

FINANCIAL ANALYSIS

Each original FireAvert device will cost \$140 per unit, with bulk pricing available for purchases of 30 or more units. The labor conducted by VMS staff is estimated between \$50 and \$75 for a non-hardwired appliance (plug and play) and \$247 for hardwired appliances. Additional charges will occur for any alterations that may be needed.

Prepared By: Tom Siviglia, Security Operations Manager

Reviewed By: Eric R. Nuñez, Director of Security

lan Barnette, Assistant Director of Maintenance and Construction

ATTACHMENT(S)

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